

General:

An OCL permit will be required for projects outside City Limits that is connected to the City of Houston Sewer, Water, or to a MUD District that is owned, operated or maintained by the City of Houston.

Sewer Tap Requirements by Permit Type

Sanitary Sewer Tap/Road Bore for Sanitary Sewer Tap:

1. Two (2) copies of City of Houston Plan and Profile drawings approved by the Office of the City Engineer (Drawing signatures must be less than one year old) if:
 - a. Sewer main is greater than ten (10') feet deep (short tap or long tap)
 - b. Applying for a Road Bore
 - c. Tapping into a manhole
2. Excavation permit, history page, or written notice from the Street Cut Group stating that an excavation permit is not required
3. Copy of Wastewater Capacity Reservation (WCR) Letter of availability (Must be current letter in the current owner's name)
4. Property tax ID number, active water account number and ILMS project number
5. Cost amount of the job
6. Permit fee is currently \$30.00

Lateral Sanitary Sewer Extension:

1. Two (2) copies of City of Houston Plan and Profile drawings approved by the Office of the City Engineer (Drawing signatures must be less than one year old)
2. Excavation permit will be required when scheduling the work.
3. Copy of the Waste Water letter of availability with Infrastructure Support's approval and Letter of Commitment.
4. Property tax ID number and ILMS project number
5. Cost amount of the job
6. Permit fee is currently \$30.00

Lateral Sanitary Sewer Abandonment:

1. Two (2) copies of City of Houston Plan and Profile drawings approved by the Office of the City Engineer (Drawing signatures must be less than one year old)
2. Excavation permit will be required when scheduling the work
3. Copy of the Joint Referral Letter or the approved Council Motion Request
4. Property tax ID number and ILMS project number
5. Cost amount of the job
6. Permit fee is currently \$30.00